Using Moodle to Create a One-Stop-Shop for Faculty

Allison McKay and Orla O’Loghlen

26 March 2018

@hiberniacollege
hiberniacollege.com
- Professional Master of Education in Primary Education
- Professional Master of Education in Post Primary Education
- PhD in Education (with Plymouth University)
- CPD courses for teachers
Who we are

Director of Digital Learning
Dara Cassidy

Knowledge Manager
Allison McKay

Design Manager
Darrell Hughes

Learning Technologist
Rob Lowney

Learning Designer
Rita Walsh

Learning Designer
Orla O’Loghlen

Learning Designer
Edel Gavan

Learning Designer
Dan Harrington

Learning Designer
Irene O’Dowd

Lead Content Editor
Regina Hayde

Online Librarian
Audrey Geraghty

Multimedia Designer
Stephanie O’Brien

AV Technician
Niall Carroll

Course Library Coordinator
William Glynn
# Why we needed a Faculty Hub

<table>
<thead>
<tr>
<th>Heading</th>
<th>Frequency/Triggered By</th>
<th>Components</th>
<th>Sub-Components (if necessary)</th>
<th>Resources Location</th>
<th>Ownership of Process</th>
<th>Communicated by</th>
<th>Medium</th>
<th>Currently done V/N</th>
<th>Programme Team</th>
<th>Finance</th>
<th>Administration</th>
<th>FM/Ro</th>
<th>VLE</th>
<th>KMT</th>
<th>Assessments</th>
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<td>Technical delivery Skills</td>
<td>VLE - Site</td>
<td>VLE Sessions</td>
<td>MyELMS VLE</td>
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Focus group

‘An online preparation area for new tutors before the induction phone call would be helpful.’

‘Tutors don’t see each other very often and would like to share useful resources or tips.’

‘I think the idea of developing a community for faculty is very important.’

‘I’d like an area to organise Blackboard meetings for a group of tutors.’

‘The navigation for finding documents is not always straightforward.’

‘If we could see at a glance what’s happening and a calendar of events to see where it all fits together...’

‘It’s all about integration and the more faculty know about what has gone before them, the more they can make the learning more meaningful for the students.’
A one stop shop
Faculty Hub requirements

- Owned by the academic teams
- Tailored to 18 different faculty roles
- User-friendly
- Easy to update and adapt
- A place to share resources
- The single source of truth for faculty information
- A way of tracking all faculty training
Faculty Hub: structure and layout
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Faculty Hub: structure and layout
### Faculty roles

<table>
<thead>
<tr>
<th>PMET</th>
<th>PMEP</th>
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<tbody>
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<td>Module lead</td>
<td>Lead tutor</td>
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#### Getting Started

- **Label:** Introduction text
- **Label:** About Hibernia College
- **URL:** Meet the Academic Dean, Denis Cunniffe. (2 minutes)
- **URL:** Hibernia College’s history, mission and vision timeline (15 minutes)
- **URL:** Organisational structure (5 min)
- **URL:** Organisational chart (4 minutes)

- **Page:** About Hibernia College — click here when you have completed all the tasks.
- **Label:** Teaching, Learning and Assessment Strategy (10 minutes)
- **URL:** Hibernia College blended learning model (4 minutes)

- **Page:** Teaching and learning at Hibernia College — click here when you have completed all the tasks.
- **Interview:** Discussing our blended-learning model (14 minutes)

#### About PMET

- **Label:** Introduction text
- **Label:** Meet Director of Primary Education, Mary Kelly (2 minutes)
- **Label:** Learn about PMET
- **URL:** Programme overview (4 minutes)
- **URL:** Faculty roles (2 minutes)
- **Page:** Programme calendars (5 minutes)
- **URL:** School Experience and School Placement (4 minutes)

- **Page:** Learn about PMET — click here when you have completed all the tasks.

- **Label:** Explore PMET
- **Page:** Explore your programme (15 minutes)

#### About PMEP

- **Label:** Introduction text
- **Label:** Meet Director of Post Primary Education, Dr Louise Heenan Flynn (1 minute)
- **Label:** Learn about PMEP
- **URL:** Programme overview (4 minutes)
- **URL:** Faculty roles (2 minutes)
- **Page:** Programme calendars (5 minutes)
- **URL:** School Experience and Professional Practice (3PP) (6 minutes)

- **Page:** Learn about PMEP — click here when you have completed all the tasks.

- **Label:** Explore your programme
- **Page:** Explore your programme (15 minutes)

#### Policies and Procedures

- **Label:** Academic standards and quality

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*Note: The table format is used to organize the information.*
Enrolment and access to content

Training and Resources

Tutor

Author
Assigning permissions by section

Getting Started

About Hibernia College
Meet the Academic Dean, Denis Cummins. (2 minutes)

Teaching and learning at Hibernia College
Teaching, Learning and Assessment Strategy (12 minutes)
Hibernia College Blended Learning Model (8 minutes)

Authoring

Not available (hidden) unless any of:
- You belong to PMEEP Author
- You belong to PMEEP Author

When authoring your session, this page will help familiarise you with our session development process and will provide resources and guidance for you during the process. You will find most of the resources that you need to complete your work here, including templates, exemplars and guidance on creating various elements in your session. You are advised to use this page in conjunction with your assigned Learning Designer.

Getting started
Welcome from the Director of Online Learning (2 minutes)
Assigning permissions by activity

Policies and Procedures

Hibernia College has developed detailed and rigorous policies and procedures to assure the quality of its programmes and other services. It is important that you take time to familiarise yourself with them.

Academic standards and quality
- Quality Assurance (5 minutes)
- Hibernia College Quality Framework (10 minutes)
- Elements of a Good Process (2 minutes)
- Academic standards and quality — click here when you have completed all the tasks

Data protection
- Data Protection (10 minutes)
  - Procedures for Maintaining Security of Data and Assuring the Quality of Public Information (10 minutes)
- Data Protection Scenarios (5 minutes)
  - Feedback and Marks (2 minutes)
  - Data Protection (10 minutes)
  - Procedures for Maintaining Security of Data and Assuring the Quality of Public Information (10 minutes)
  - Feedback and Marks (2 minutes)
Completion tracking

Blended learning pedagogy
Blended learning at Hibernia College (2 minutes)

- Blended learning design in practice (6 minutes)
- Community of inquiry framework (3 minutes)
- Critical inquiry in a text-based environment
- Teaching online (6 minutes)
- Blended learning pedagogy — click here when you have completed all the tasks
- Additional resources
Pilot group feedback

‘I thought it was really helpful to have all the information available in the one place. Faculty can access all training information and access the items that they require. The information is organised clearly.’

‘The resources are of a very high quality.’

‘I loved the structure of it and the video clips!’

‘The training sessions for tutors are easy to understand and access for faculty members.’

‘Some very valuable improvements especially for new staff as a follow up to face-to-face training.’

‘Including a search facility would be helpful.’

‘More videos’

‘Eventually, it would be beneficial to have less PDFs, but this would require lots of work and may be an ongoing process.’

‘A news/updates section which facilitated quick access could be helpful.’
Launch
Lessons learned

- Senior management support
- Moodle training for all staff
- Clear communication of project goals to all departments
- You can only have 59 criteria for a badge!
What next

• Training in using the Faculty Hub (ongoing)

• Handover meetings with owners of sections (ongoing)

• Six-month review of the Faculty Hub
  ▪ Analyse feedback and engagement
  ▪ Include activities that require greater engagement
  ▪ Redesign badges with more meaningful criteria
Questions?